



Tree Care Advisors

Citizen Pruner City Application

Citizen Pruner is program coordinated by the University of Minnesota and the Tree Care Advisor program. The intent of this program is to engage citizens in their community's urban forest in cooperation with the local government unit. Citizen Pruners are trained to prune tree material as agreed upon between the local government unit and the Tree Care Advisor Program. The Citizen Pruner class will be held for 6-8 hours and cost volunteers \$25 to attend (pre-register with payment). Class sizes are limited to a minimum of 10 people and a maximum of 20 people to ensure specialized attention. During training, the University will provide pruning equipment, but the city will be responsible for providing equipment when volunteers begin field work in their community. Participants must be 18 years or older, confirmed with a valid photo I.D. or have signed parental consent.

Name of Municipality/Organization: _____

Mailing Address (Street Address, P.O. Box): _____

Mailing Address (Suite, Unit, etc.): _____

City: _____ **State:** _____ **Zip Code:** _____

We request that all communities involved with this program have a liability waiver.

Does your community currently have a liability waiver form?

Yes No

If your community does not currently have a waiver would you like assistance in creating one?

Yes No

Only one contact needed, more are optional:

Name of Contact: _____

E-mail: _____

Phone Number: _____

Duty within program? *(Check boxes that apply)*

- Contact for Volunteers
- Contact for the University of Minnesota Tree Care Advisor Staff
- Mobilize tools for Volunteers (i.e. Maps)

Optional Contact

Name of Contact: _____

E-mail: _____

Phone Number: _____

Duty within program? *(Check boxes that apply)*

- Contact for Volunteers
- Contact for the University of Minnesota Tree Care Advisor Staff
- Mobilize tools for Volunteers (i.e. Maps)

How will you manage when volunteers go out to prune?

- Flexible: Maps will consistently be available so that volunteers can prune whenever convenient.
(This means that brush pickup must also be flexible)
- We will organize weekly/monthly outings where staff is present

How will you manage the brush created?

- Volunteer will call with street address for city pickup
- Organized weekly outings will have staff removing brush on site *(Check box that applies)*
 - It will be picked up once a week by staff
 - It will be picked up once every other week

What types of removals will you request the volunteers be trained on and will complete in the field?

- Tree Stem Protection Systems
- Mulch Volcanoes
- Suckers
- Sprouts
- Included Bark
- Co-dominant Leaders
- Crossing or Rubbing Branches
- Proper Spacing between Branches
- Deadwood
- Temporary Branches

Post-Training Volunteer Commitment

Citizen Pruners are expected to complete 10 hours of volunteerism or attend three city hosted pruning events every calendar year. Hours need to be recorded and delivered to the program coordinator no later than January 15 of the following year. Volunteers will receive a notice of competition recognizing and confirming the volunteers' status as an active Citizen Pruner for the upcoming year. Volunteers that do not complete and submit the 10 hour minimum and do not apply for temporary inactive status (due to major life changes) will become inactive and can no longer represent the Citizen Pruner program.

Volunteers must pass recertification by completing 10 volunteer hours each calendar year and passing the renewal competency assessment with 75% correct answers every 3 years. Renewal competency assessments are available online or through postal mail at no cost. Recertification is issued at the end of each calendar year and is valid for 3 years.