

Learning with Trees Liaison Job Description

Description:

The Learning with Trees Liaison will act as a point person for schools who have participated in Tree Trust's Learning with Trees program to provide them with expertise and guidance in tree care. The liaison will set up and help execute an individualized tree maintenance plan for the school through volunteer events and hands-on activities including watering, weeding, mulching and pruning. Yearly time commitment will be a variable and will be dependent on the needs of the school. Anticipate an average of 25 hours per year.

Essential Duties:

- Meet with school representative to determine tree maintenance priorities using the tree inventory and report card data (for past Tree Trust schools)
- Attend Green Team meetings at schools (for current Tree Trust schools)
- Inspect trees for mechanical or insect damage and disease throughout the growing season
- Organize volunteer events to complete maintenance tasks
- Lead school staff and volunteers on proper tree care techniques
- Educate volunteers and school staff on pruning through workshops and/or field demonstrations
- Report to Tree Trust on tree health and maintenance activities

Volunteer Events:

- Watering
 - Use online tools to recruit families, community members and/or summer school to water newly planted trees (<https://www.signupgenius.com/>)
 - Work with school to provide necessary tools to water trees (i.e. hoses, watering key, buckets, wagon for carrying buckets, etc.)
- Mulching and weeding
 - Seek free sources for mulch (city forestry departments, local tree care companies, landscape and nursery businesses)
 - Gather necessary tools for event (loan tools from Tree Trust or have volunteers bring their own)
 - Determine the best event for the school (weekend or evening volunteer event, classroom activity)
 - Supervise the event
- Pruning
 - Prioritize structural pruning needs for newly planted trees
 - Prune trees OR
 - Provide education and guidance to school staff and/or volunteers on proper pruning
 - Make recommendations for pruning needs on older trees